

Syddal Park Badminton Club Constitution

This Constitution was adopted on 25 August 2010 by Syddal Park Badminton Club Management Committee.

1. **Name**

1.1. The name of the club will be Syddal Park Badminton Club.

2. **Aims and objectives**

2.1. The aims and objectives of The Club will be to provide opportunities for players to participate in badminton at both recreational and competitive level.

2.2. Syddal Park Badminton Club is fully committed to the principles of the equality of opportunity and is responsible for ensuring that no member receives less favourable treatment on the grounds of age, colour, disability, ethnic minority, parental or marital status, nationality, religious belief, social status and sexual preference.

2.3. Syddal Park Badminton Club will ensure that there is open access to all members and that they are treated fairly.

3. **Membership**

3.1. Membership shall consist of officers and members of The Club.

3.2. Membership of The Club will be open to all individuals deemed to be suitable able badminton players. Any visitor that is not of a suitable standard will be guided towards a Club of a relevant standard.

3.3. All members will be subject to the regulations of the Constitution and by joining The Club will be deemed to accept these regulations and codes of conduct that The Club has adopted.

3.4. Officers of The Club may unanimously and for good reason terminate the membership of any individual provided that the individual has been given the right to be heard by the officers before a final decision is made.

3.5. The Management Committee shall have the right to limit the number of members in The Club, taking into account the playing facilities available.

4. **Officers of The Club and Committee Management**

4.1. The officers of The Club shall consist of the following posts with the following roles:

Post	Job Description
Chairperson	To oversee the running of The Club. To adjudicate in disputes. To represent The Club at meetings arranged by the SDBL To collate all team match records throughout the season for use by the Selection Committee
Treasurer	To handle all the finances of The Club. To look after the shuttle inventory and purchase new shuttles when required.
Secretary	To keep and produce minutes at all meetings. To produce written correspondence on behalf of The Club and to receive correspondence on behalf of The Club. To call the AGM and Management Committee meetings.
Match Secretary	Working with the Chair, attend League Fixture meeting together with representatives for each team entered (any member may attend). Act as first point of contact for each team for other clubs. Liaise with Team captains regarding fixtures and re-arrangements.
Social Secretary	To arrange any social events for the membership and advertise to all members.

Chair of the Selection Committee	To act as liaison between the Selection Committee and the Management Committee To arrange the initial and subsequent meetings to discuss selection To collate all team match records throughout the season for use by the Selection Committee
Notes	<i>The Chair of the Selection Committee shall be chosen by the elected members of the Selection Committee from within the Selection Committee</i> <i>The Chair of the Selection Committee is not a member of the Management Committee</i>

4.2. The Management Committee shall consist of no less than three members.

4.3. All elected members have the right to vote at meetings of the Management Committee.

4.4. A member of the Management or Selection Committee shall cease to hold office if he or she:

- Becomes incapable by reason of mental disorder, illness or injury of managing and administering his or her own affairs.
- Is absent without the permission of the Management Committee from all their meetings held within six months.

- Notifies to the Management Committee a wish to resign (but only if at least three members of the Management Committee will remain when the notice of resignation is to take effect).

- 4.5. The Management Committee will be convened by the Secretary of The Club and hold at least one meeting per year.
- 4.6. The quorum shall be four voting members.
- 4.7. The Management Committee will be responsible for adopting new policy, codes of conduct and rules that affect the organisation of The Club. Significant changes must first be approved by a vote of The Club Members at the AGM or an EGM.
- 4.8. The Management Committee will have powers to appoint sub-committees as necessary and appoint advisers to the Management Committee as necessary to fulfil its business.
- 4.9. The Management Committee will be responsible for disciplinary hearings of members who infringe The Club rules/regulations/Constitution. The Management Committee will be responsible for taking any action of suspension or discipline following such hearings.

5. Finance

- 5.1. All club monies will be banked in an account held in the name of The Club.
- 5.2. The Treasurer will be responsible for the finances of The Club.
- 5.3. The financial year of The Club will end on 30th April.
- 5.4. An audited statement of annual accounts will be presented by the Treasurer at the Annual General Meeting (AGM).
- 5.5. Any cheques drawn against club funds should hold the signatures of the Treasurer or the Chairperson.

6. Annual General Meetings (AGM)

- 6.1. Notice of the Annual General Meeting will be given by the Secretary not less than 21 clear days notice to be given to all members. The AGM will normally be held on the second Sunday in May each year except in exceptional circumstances.
- 6.2. Elections of officers will take place at the AGM. All officers will retire each year but will be eligible for re-appointment.
- 6.3. Nominations for officers of the Management Committee will be sent to the Secretary prior to the AGM.
- 6.4. The main purposes of holding an AGM will be to:
 - Receive annual reports from the Chairperson, Team Captains, Social Secretary and Treasurer and approve the accounts.
 - Elect new members of the Management Committee.
 - Elect new members of the Selection Committee
 - Review The Clubs pricing structure.
 - Discuss any other relevant business.

6.5. Voting shall be via the majority of those present and entitled to vote, with the Chairperson having the casting vote in the event of an equal vote.

6.6. Voting members shall be:

- Player members
- Members of the Management Committee

6.7. The quorum for AGMs will be 25% of the voting membership.

6.8. The Management Committee has the right to call Extraordinary General Meetings (EGMs) outside the AGM. Procedures for EGMs will be the same as for the AGM.

7. Discipline and appeals

7.1. All complaints regarding the behaviour of members should be submitted in writing or by email to the Secretary or Chairperson.

7.2. The Management Committee will meet to hear complaints within 14 days of a complaint being lodged. The Management Committee has the power to take appropriate disciplinary action including the termination of membership.

7.3. The outcome of a disciplinary hearing should be notified in writing to the person who lodged the complaint and the member against whom the complaint was made within 10 days of the hearing.

7.4. There will be the right of appeal to the Management Committee following disciplinary action being announced. The Management Committee should consider the appeal within 14 days of the Secretary receiving the appeal.

8. Team Selection

8.1. The teams will be selected by a Selection Committee approved at the general membership at the AGM.

8.2. Each team will name 2 members (male and female) to serve on the Selection Committee at the AGM. The quorum for the Selection Committee shall be five voting members.

8.3. The Chairperson will have the casting vote in the event of an equal vote.

8.4. Objections to the teams selected should be made in writing to the Chair of the Selection Committee within 14 days of the teams being announced.

8.5. The selection will be deemed to be provisional until the end of the 14 day period or objections have been ruled upon, whichever is the later.

9. Playing

9.1. Badminton will be played according to the rules approved by Badminton England with the exception of the scoring system which is defined in 9.2 below.

9.2. The scoring system used will be the old system of first to 15 points with only the serving side scoring points.

9.3. Players will be selected to play on club night according to the Peg Board rules which are as follows:

- It is the responsibility of all club members to be familiar with the rules of the peg board, and to ensure that they are followed.
- Pegs will be placed on the board according to the order in which players arrive on club night.
- The player whose peg is first on the board will select from the next 6 names after their own.
- If a player is selected but declines to play, their peg will be moved to the end of the row.
- After a game the players pegs will be replaced at the end of the row with the 2 winners first (in order of their arrival on club night) and the remaining two second (in order of arrival on club night).

10. **Matches**

- 10.1. If a team player is unable to play in a match it is their responsibility to find a replacement for themselves.
- 10.2. The replacement should be the next available player (in order of ability) as decided by the Selection Committee.
- 10.3. A member participating in a match may not play club night until the match has finished, unless invited to play by The Club members present if turnout for The Club night is low.

11. **Visitors**

- 11.1. Visitors will be allowed to play throughout the season on payment of the visitors' fee which will be agreed at the AGM.
- 11.2. Visitors will abide by all rules of The Club.

12. **Dissolution**

- 12.1. A resolution to dissolve The Club can only be passed at an AGM or EGM through a majority vote of the membership.
- 12.2. In the event of dissolution, any assets of The Club will be distributed amongst appropriate badminton groups/organisations in the area.

13. **Amendments to the Constitution**

- 13.1. The Constitution will only be altered through a motion carried by two-thirds of those present and allowed to vote at an AGM or EGM.

14. **General**

- 14.1. In the case of dispute the Management Committee shall be responsible for the interpretation of the Constitution.

15. **Declaration**

Syddal Park Badminton Club hereby adopts and accepts this Constitution as a current operating guide regulating the actions of members.